

Workforce Development Board Meeting Minutes
Special Meeting
March 30, 2021

The meeting was called to order at 10:00 am by Craig Harting and introductions were made.

Those in attendance via Zoom: Craig Harting, Amy Gilbert, Mark Haas, Brad Georgetti, Mike Wilson, Karen Russell, Bruce Jones, Heather Nelson, Jody Place, Ron Vogel, Donna Yale.

NTRPDC Staff in attendance via Zoom: Melissa Fleming, Frank Thompson, Jody McCarty, Bonnie Warner, Patty Sturzen.

WIOA Regional and Local Plans-Melissa Fleming:

- WIOA Local and Regional Plans are 4 year plans that must be reviewed every 2 years.
- Current plans were reviewed in December 2019 and modifications were then submitted to the State.
- Updated WIOA Local and Regional Plans will be in effect July 1 2021-June 30, 2025.
- Fundamentals of updated WIOA Local and Regional Plans have not changed.
- Plans have the latest Labor Market information and reflects what NTRPDC is currently doing in regards to Youth and Adult/DW Programs and initiatives.
- Plans also relate to the goals of the NT Workforce Board and how that relates to the goals of the Commonwealth.
- Some of the changes made to the Local and Regional Plans include:
 - Addressing the issues of the declining youth population, and expanding the BEP and Apprenticeship Programs over the last several years in an effort to increase work opportunities for the youth in the NT region.
 - Addressing the issues of the increase in the older population in the NT Region and how this will affect local manufacturing due to skilled workers reaching retirement age.
 - NTRPDC still pursuing Industry Partnerships and moving into the Next Generation Industry Partnership model with local employers.
 - Plans highlight that Health and Social Services, Government, Manufacturing, Retail, Accommodation and Food Services were the top 5 employment sectors in 2020.
 - NT Region seeing a decrease in Manufacturing Industry which has led to NTRPDC taking part in several projects such as Next Generation Industry Partnerships and What's So Cool About Manufacturing, which can then lead into Apprenticeship opportunities in the future.
- A motion to approve NTRPDC's July 1 2021-June 30, 2025 WIOA Local and Regional Plans was made by Donna Yale and seconded by Ron Vogel. The motion passed unanimously with no abstentions.

Funds Transfer-Melissa Fleming:

- Due to fewer Dislocated Worker clients and an increase in Adult clients, NTRPDC has excess Dislocated Worker Program funds and a need for more funding for the Adult Program.
- The transfer of funds will not affect services provided under Dislocated Worker program.
- Request approval to transfer \$157,000 from Dislocated Worker to Adult.
- A motion to approve the transfer of funds from Dislocated Worker to Adult was made by Jody Place and seconded by Karen Russell. The motion passed unanimously with no abstentions.
- The transfer request will be sent to Labor & Industry for final approval by the April 1, 2021 deadline.

Next Meeting Date/Adjournment:

The next WDB Meeting date: May 12, 2021.

The meeting adjourned at 10:23 am

Respectfully submitted,
Patty Sturzen